



Homecare Association

Minutes of the 28th Annual General Meeting

Held online on Tuesday 26th September 2023 at 15:00

Item	Minute	Who
1.	The Meeting was confirmed as quorate and commenced at 15.00.	MJ
2.	Apologies for Absence The CEO, Jane Townson, had received apologies from: <ul style="list-style-type: none">• Paula Beaney• Nancy Cross	MJ
3.	Approval of the Minutes of the 2022 Annual General Meeting The Chair, Martin Jones, commended the Minutes of the 2022 Annual General Meeting to the meeting. Members were asked to vote on a motion to approve the Minutes of the AGM in 2022. Proposed by John Rennison – 1 st Homecare Seconded by Lucy Campbell – Right at Home The meeting approved the motion unanimously and the motion was declared carried.	MJ
4.	CEO Address	JT



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	The CEO, Jane Townson, gave an overview of the Association's activities, issues and highlights from the year (Appendix 1).	
5.	<p>Election of Board</p> <p>Band 1</p> <p>The Chair, Martin Jones, shared that there are four vacancies for Board Band 1 representatives (1 – 3 branches).</p> <p>Eight nominations were received:</p> <ul style="list-style-type: none">• Elisabeth Clark - Avanti Homecare Limited• Muhammad Damji - Caring Crew• Lynn James-Wellings - Care First 24• Martin Ross - Care South• Caroline Southgate - Doris Jones Ltd• Stephen Trowbridge MBE – First City Nursing Services• Nancy Walters - Mumby's Live-in Care• Tim Wilson - Assist Care Group <p>An election was held with the following candidates (in alphabetical order) polling the highest number of votes:</p> <ul style="list-style-type: none">• Muhammad Damji - Caring Crew• Martin Ross - Care South• Caroline Southgate - Doris Jones Ltd• Tim Wilson - Assist Care Group <p>These members were thus elected to the Board.</p>	MJ



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	<p>Band 2</p> <p>The Chair, Martin Jones, shared that there were no vacancies for Board Band 2 representatives (4 - 20 branches) at the time of the election process.</p> <p>Band 3</p> <p>The Chair, Martin Jones, shared that there was one vacancy for Board Band 3 representatives (mainly state funded).</p> <p>Two nominations were received.</p> <ul style="list-style-type: none">• Gary Fee, City & County Healthcare• Miguel Herraiz, Clece Care <p>An election was held with the following candidate polling the highest number of votes:</p> <ul style="list-style-type: none">• Gary Fee, City & County Healthcare <p>Gary Fee was thus elected to the Board.</p> <p>Northern Ireland</p> <p>No nominations were received for the Northern Ireland representative, so this position will remain vacant.</p> <p>Scotland</p> <p>One nomination was received from Carolanne Mainland of Highland Home Carers.</p>	



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	<p>As only one nomination was received Carolanne Mainland was elected to the Board.</p> <p>Wales</p> <p>One nomination was received from Nancy Cross of Gofal Ystwyth Care.</p> <p>As only one nomination was received Nancy Cross was elected to the Board.</p>	
6.	<p>Other motions</p> <p>No motions for discussion were received.</p>	MJ
7.	<p>Appointment of the Independent Accountants</p> <p>After reviewing options, the board of directors proposed appointing Bullimores Chartered Accountants as independent accountants for another year.</p> <p>Proposed by Lucy Campbell – Right at Home</p> <p>Seconded by Carolanne Mainland – Highland Home Carers</p> <p>The meeting approved the motion unanimously and the motion was declared carried.</p>	MJ
8.	<p>Special Thanks</p> <p>We offer warm thanks to outgoing board members who have made valued contributions to our work.</p> <ul style="list-style-type: none">• Paula Beaney who served one year on the board• Polly Munyeza who has served three years on the board, most recently as honorary secretary	MJ



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	<ul style="list-style-type: none">• Andrew Needham who served one year on the board <p>We also thank those board members who left the board during the year:</p> <ul style="list-style-type: none">• Mario Abajo Menguez who served three years on the board, most recently as co-vice-chair• Mitch Miller who served one year on the board	
	The meeting closed at 16:00pm	